

TOURIST VISA REQUIREMENTS

FOR VIETNAM (Single Entry 30 days validity)

Total cost - One person - \$163

Total cost - Two people - \$302

Cost includes service fees, consular fees* and return shipping

For multiple entries into Vietnam please add \$55.00 per person to the above costs

For delivery **outside the contiguous U.S.** please add additional \$35.00.

For **FedEx Overnight** Delivery please add \$10.00 per address to above costs

Please Send to GENERATIONS VISA SERVICE: (see address below)

- Your **signed** passport: having one completely blank "visa" page & **six** months remaining validity. If you need help securing, renewing or updating your passport please contact GenVisa at 800-845-8968.
- **One** recent professional passport picture per person stapled to the application form (approx. 2"x2").
- **One** completed online, printed and **signed** application form per person. **Vietnam application must be submitted online** via the following link: <http://visa.mofa.gov.vn> by clicking on **FILL FORM**. *Signed physical copy of the application should be sent to GenVisa with the rest of the required documents* **Note: place of visa submission and collection should be VIETNAM EMBASSY IN THE UNITED STATES OF AMERICA.** For manually completed application form (ATTACHED) include **additional \$49** fee per person - application refilling fee.
- **Payment:** a check or money order payable to **GenVisa** in US Dollars and drawn on a US bank. Complete and *return this entire form* with the requested materials – use a traceable form of mail.
Important: Do not send your passport/materials more than 4 months prior to your trip date.

Visa processing generally takes about 4 weeks. If you need your passport returned **within 21 days:** add \$45 per person for expedited service, **within 10 days:** add \$75 per person for expedited service, **within 4 days:** add \$95 per person for expedited service. ***Consular fees, processing times and forms are subject to change without notice.** For current requirements, terms and conditions updated forms and fees please check at: www.genvisa.com

YOUR RETURN SHIPPING ADDRESS

Last Name: _____ First Name: _____

Last Name: _____ First Name: _____

Return to: Home or Business (recommended for security reasons) Name & c/o: _____

EXACT address: _____ Apt/Ste#: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Date you need your passport: _____ Your E-mail address (Important): _____

Date **THIS TOUR** Departs the U.S.: _____ **Date you enter Vietnam.:** _____

If you wish to utilize a FedEx label for a convenient, secure and traceable delivery to GenVisa office, please check this box, add \$24 to the total processing fee and proceed to the following portal: <http://returns.nrgsoft.com/genvisa.php>

Optional insurance: \$9.00 per passport: in the unlikely event that your passport is lost or damaged in transit. This will cover your full out of pocket **direct** visa(s) and passport replacement costs up to \$2,000. Please check one of the boxes below.

Yes, I have added an additional \$9.00 per person for the optional insurance. [FedEx signature required upon delivery.]

No, I decline the optional insurance and understand that in the unlikely event my passport is lost or damaged;

Generations Visa Service liability is limited to \$100 [No signature required upon delivery]

Mail materials to:

GENERATIONS VISA SERVICE
2233 WISCONSIN AVE N.W. #311
WASHINGTON D.C. 20007-4126
1-800-845-8968



Visa Approval/Reference Number (if any):



EMBASSY OF VIETNAM
1233 20th Street, NW, Suite 400
Washington, D.C. 20036

Tel: (202) 861-0737 & (202) 861-2293
Fax: (202) 861-0917
<http://www.vietnamembassy.us>

VISA
APPLICATION

(FOR NON-VIETNAMESE
PASSPORT HOLDERS)

01 Photo
(2 inches x 2 inches)
Glued photo here
01 additional photo
stapled to this form for a
loose-leaf visa request

1. Name (in block letters):

.....
Family name *First name* *Middle name*

2. Date of birth:...../...../.....
Date / Month / Year

3. Male: Female

4. Place of birth:.....

5. Nationality at birth:.....

Nationality at present:.....

6. Passport number:.....

Date of issue:.....

Date of expiry:.....

7. Profession:.....

Place of employment:.....

.....

.....

Telephone (Office):.....

8. Present mailing address: (P.O Box Not
Accepted for USPS express mail)

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* Email :.....

* Telephone :.....

9. Purpose of visit to Vietnam:

...TOURISM.....

.....

.....

I solemnly declare that the statements made in this application are true and correct.

Date:.....

Signature of Applicant

10. Name, address of your contact (sponsor, host,
hotel...) in Vietnam (if any)

PREPAID TOUR WITH

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11. Proposed date of entry:

...../...../.....

Date / Month / Year

Proposed date of exit:

...../...../.....

Date / Month / Year

12. Requesting a visa good for:

• Times of entries:

- Single (one time) visit

- Multiple visits

• Length of stay:

- One month

- 03 months

- Less than 6 Months (with an approval only)

- Up to one year (with an approval only)

Check list: Before submitting, make sure you have included:

Original Passport (for a **visa sticker request**); or Passport copy (front photo page, for a **loose-leaf visa request**)

Completed and signed Application with One Photo glued or stapled;

* Required for further contact



Smart Traveler Enrollment Program

“Stay Informed, Stay Connected, Stay Safe!”

For a nominal fee Generations Visa Service will register you and your travel details with the nearest U.S. Embassy or Consulate in the countries you are visiting. This registration allows the US government to efficiently safeguard its citizens while overseas.

Benefits of Enrolling in Smart Traveler Enrollment Program:

- Receive important information from the Embassy about up-to-the-minute safety conditions in your destination country, helping you make informed decisions about your travel plans.
- Help the U.S. Embassy contact you in an emergency, whether natural disaster, civil unrest, or family emergency.
- Help family and friends get in touch with you in the case of an emergency.

Personal Information (Please fill out legibly in block letters)

Traveler #1’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P _____
Email Address*:
Phone Number:

Traveler #2’s full name (LAST, First, Middle):
Date of Birth (MM/DD/YYYY):
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport Number: P _____
Email Address*:
Phone Number:

*Email addresses will not be used for solicitation purposes

Travel Information

Country #1:
Approx. Date of Entry (MM/DD/YYYY):
Approx. Date of Exit (MM/DD/YYYY):
Name and Address of the first hotel:
Name of the Tour Operator:

Country #2 (if applicable):
Approx. Date of Entry (MM/DD/YYYY):
Approx. Date of Exit (MM/DD/YYYY):
Name and Address of the first hotel:
Name of the Tour Operator:

Yes, please enroll me in Smart Traveler Program. I have added an additional \$15.00 per person for this service. Please include STEP enrollment fees in the total payment for visa processing.

Please note: If you receive an email confirmation from the Department of State titled “Smart Traveler Enrollment Program Invitation,” one of our agents has enrolled you in the Program with the information provided. No further action is necessary on your part.